



Board of Directors

- Drew Hosford Board Chair • Shay Higley Vice-Chair • David Meyer Treasurer • Dan Thurman • Dan Schwieder • - Jeanne Johnson, Interim Charter Administrator • Kaulani Stanfield Secretary

Special Board Meeting

Agenda

Onsite and as a courtesy by Zoom-

Meeting ID: 889 1994 1832 Passcode: 551108

July 22, 2021

6:00 PM

Onsite: Mask must be worn onsite and/or social distancing observed.

Mission and Vision Statements:

“Monticello Montessori students will become critical thinkers and intrinsically motivated learners.”

“Through a Montessori-inspired approach to learning, students will maximize their inner potentials and experience purpose and meaning in life, take responsibility for their own education, cultivate personal dignity and develop independence and purpose in life.”

I. Call to Order

II. Pledge of Allegiance

III. Recite School Mission and Vision Statement

IV. Approval of Agenda (Action item)

V. Action/Discussion Items:

1. IPCSC's Performance Framework
2. Review and Update COVID Plan

VI. Discussion Items:

1. Employee Agreements and Job Descriptions
 - a. Model Job Descriptions
 - b. Employee Agreement
 - c. Employee Calendar
2. Policy
 - a. #3210 Students Uniform Grievance Procedure
 - b. #4120 Community Relations Uniform Grievance Procedure
 - c. #4120F Community Relations Uniform Grievance Procedure Form
 - d. #5210 Personnel Work Day
 - e. #5250 Personnel Certificated Staff Grievances
 - f. #5400 Personnel Leaves of Absence
 - g. #5400C Personnel Use of Leave During Health Emergency

- h. #5405 Personnel Proof of Illness for Sick
 - i. #5410 Personnel Family and Medical
 - j. #5412 Personnel Jury Duty Leave
 - k. #5413 Personnel Witness for Court Appearance Leave
 - l. #5420 Personnel Long-Term Illness, Temporary Disabilities
 - m. #5440 Personnel School Holidays
 - n. #5450 Personnel Vacation Leave
 - o. #5470 Personnel Leave of Absence – Military Leave
 - p. #5800 Personnel Classified Employment
 - q. #5810 Personnel Compensatory Time and Overtime
 - r. #7320 Financial Management Allowable Uses for Grants
 - s. #7400 Financial Management Misc Procurement Standards
 - t. #7409 Financial Management Acquisition of Real and Personal Property
 - u. #7410 Financial Management Petty Cash Funds
 - v. #7420 Financial Management Personal Reimbursements
3. Procedure
- a. #5410P Personnel Family and Medical Procedure
 - b. #5420P Personnel Family and Medical Procedure
 - c. #5800P Personnel Classified Employment Procedure
 - d. #7400P1 Financial Management Procurement Under a Federal Award
 - e. #7400P4 Financial Management General Procurement Standards for Federal Awards
 - f. #7405P Financial Management Procuring Public Works, Services, and Personal Property
4. Chain of Command
5. Purchase Order Process
6. Organization Chart
- a. By Role/Position

VII. Reports

- 1. Enrollment Update
- 2. Back to School Night
- 3. Finance Management Update
- 4. Moving Forward to First Day of School

VIII. Executive Session:

74-206(1)(b)

74-206(1)(b) *To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.*

IX. Adjournment